

First Christian Church
911 High Street
Paris, KY 40361-1788

REQUEST FOR USE OF CHURCH FACILITIES/EQUIPMENT

(To be completed by requesting individual(s) or organization)

Name of organization or person: _____

Address: _____

Phone: _____

Activity to be held: _____

Date and time of event: _____

Estimated number of hours of use: _____

Estimated number of persons to attend: _____

Rooms/facilities/equipment requested (Be sure to list everything you wish to use):

Reason(s) for choosing our building instead of another:

The above organization/person(s) agrees to abide by the rules and regulations of the church and to be responsible for any and all damages to church building, grounds, or facilities resulting from their use by the organization/person(s). Children will be chaperoned properly, and all persons will remain the areas of the church authorized for use by this organization.

Note: Approximate seating capacity:

Sanctuary total - 480

(Large Sanctuary - 340)

(Small Sanctuary - 140)

Chapel - 70

(Signature of person in charge)

Fellowship Hall Meeting - 150

Fellowship Hall Meal - 120

(Date)

This section to be completed by Church Use Committee

Approved/Disapproved _____

Facility fee _____

Use fee _____

Deposit(s) _____

Comments

(Signature: Chairperson, Church Use Comm.)

(Date)

Fees Received _____

Date _____